

REGULAR MEETING

September 3, 2026

The Board of Trustees held the Regular Meeting on September 3, 2026 at 7:00 P.M. in the Village of Liberty, 167 North Main Street, Liberty, NY. Mayor Joan Stoddard opened the meeting with the Pledge of Allegiance.

PRESENT: Mayor Joan Stoddard, Deputy Mayor/Trustee Robert Mir, Trustee Ernest Feasel and Trustee Eveleese Lake Also Present: Gary Silver, Attorney for the Village, and Judy Zurawski, Clerk/Treasurer.

ABSENT: Trustee Jayneen Mills

ALSO PRESENT: Police Chief Steven D'Agata, and David Burke; Director of Public Works

APPROVAL OF MINUTES: Motion by Trustee Lake, seconded by Trustee Mir and unanimously carried approving the following minutes:

❖ **REGULAR MEETING – AUGUST 20, 2026**

CORRESPONDENCE: Mayor Stoddard said the Village has received and sent the following correspondence during this time frame.

INCOMING

- ❖ Ribbon Cutting – Liberty Athletic Field 9.4.26
- ❖ Letter from NYS DOT Re: Speed Limit Reduction 8.17.26

PUBLIC COMMENT: Mayor Stoddard opened the meeting to public comment.

There were no comments from the Public.

ATTORNEY

COMMENTS: Village Attorney Silver did not have any comments beyond agenda items

TREASURER REPORT: Treasurer Zurawski's said she would have her written report at the next meeting.

Treasurer Zurawski filled the Board in on the Tax Certiorari's that were received.

TABLED BUSINESS: **CONSIDER FUND BALANCE POLICY**

RESOL. # 39-2026 Motion by Trustee Lake, seconded by Trustee Feasel and unanimously carried approving Resolution #39-2026

VILLAGE OF LIBERTY FUND BALANCE POLICY

GASB has issued Statement Number 54, *Fund Balance reporting and Governmental Fund Type Definitions* (GASB 54). The objective to this Statement 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied.

FUND BALANCE CLASSIFICATION (pursuant to GASB Statement 54)

Fund Balance classifications will be reported by the Village in accordance with accounting standards issued by the GASB.

GENERAL POLICY

Fund balance measures the net financial resources available to finance expenditures within current or future periods. The Village's unassigned General (Fund) Fund Balance will be maintained to provide the Village with financial stability and a margin of safety to fund unanticipated contingent expenditures that may occur unexpectedly during the fiscal year. The Unassigned General (Fund) Fund balance used for these purposes may only be appropriated by resolution of the Board unless voter approval is required.

Any portion of the Fund Balance may be applied or transferred for a specific purpose either by voter approval if required by law or by formal action of the Board if voter approval is not required.

Amendments or modifications to the applied or transferred fund balance must be approved by formal action of the Board.

The Board shall delegate the authority to assign fund balance, for encumbrance purposes, to the person(s) to whom it has delegated the authority to sign all vouchers and purchase orders.

In circumstances where an expenditure is incurred for a purpose for which amounts are available in multiple fund balance classifications (e.g. expenditures related to reserves), as follows:

The Board will assess the current financial condition of the Village and then determine the order of application of expenditures to which fund balance classification will be charged.

DISCUSSIONS ON ALTERNATE PARKING LOTS, PARKING METERS, SPEED LIMITS

Alternate Parking Lots

Motion by Trustee Feasel, seconded by Trustee Lake and unanimously carried to set a Public Hearing on October 1, 2026 at 6:55 p.m. to discuss and hear comments on Local Law #5-2026 which will repeal subsection's Section B – G of Section 80-64 of the Village of Liberty Village Code and replacing them with new subsections B-F of Section 80-64.

Parking Meters

Mayor Stoddard said she will be setting up an on-line demonstration with the company so the Board can receive more information on the meters to make an informed decision.

CONSIDER SERVICE TO COLLECT DELINQUENT TAXES

Mayor Stoddard said she has started dialogue though email with one of the collection services which offers help with delinquent tax collection.

NEW BUSINESS: CONSIDER LETTER FROM LORRAINE PETROCELLI RE; TREE

The Board discussed the request from Lorraine Petrocelli of North End Avenue regarding the dead tree on an adjacent lot she is concerned with. They suggested the Village have her contact Verizon or NYSEG as there appears to be a utility line in close proximity to it.

Attorney Silver also stated as long as she has a paper trail of trying to contact the owners of the property it will help her with insurance purposes, if it becomes necessary.

CONSIDER RESOLUTION – 2026 SULLIVAN COUNTY HAZARD MITIGATION

RESOL. # Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried
40-2026: approving Resolution #40-2026.

A Resolution of the Village of Liberty adopting the 2026 Sullivan County Hazard Mitigation Plan

WHEREAS, the Village of Liberty Board of Trustees recognizes the threat that hazards pose to people and property within Village of Liberty; and

WHEREAS, the Village of Liberty has prepared a multi-hazard plan, hereby know as 2026 Sullivan County Hazard Mitigation Plan in accordance with Disaster Mitigation Act of 2000; and

WHEREAS 2026 Sullivan County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Village of Liberty from the impacts of future hazards and disasters; and

WHEREAS adoption by the Village of Liberty Board of Trustees demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2026 Sullivan County Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE OF LIBERTY, LIBERTY, NEW YORK THAT:

Section 1. In accordance with majority vote, the Village of Liberty Board of Trustees adopts the 2026 Sullivan County Hazard Mitigation Plan. This plan, approved by the village, may be edited or amended after submission for review, but will not require the village to re-adopt any further iterations. This only applies to this specific plan and does not absolve the village from updating the plan in 5 years.

CONSIDER FALL CLEAN UP DATES OCTOBER 19 – OCTOBER 25

RESOL. # Motion by Trustee Lake, seconded by Trustee Mir and unanimously carried
41-2026: approving Resolution #41-2026.

VILLAGE OF LIBERTY 2026 FALL CLEAN-UP

Monday, October 19th
 Tuesday, October 20th
 Wednesday, October 21st
 Thursday, October 22nd
 Friday, October 23rd
 Saturday, October 24th
 Sunday, October 25th

All items for clean-up must be taken by Village Residents to the Village of Liberty Street Department garage at 46 Elm Street. No items will be accepted without a permit showing Village residency which can be obtained at the Village Clerk's Office 167 North Main Street between the hours of 8:00 a.m. and 4:00 p.m.

METAL WILL BE ACCEPTED. NO large stumps or rocks. **NO** household garbage. **NO** batteries. **NO** tires. **NO** hazardous waste. **NO** yard debris. **No** Fuel Tanks, Oil Drums and Propane Tanks. **NO** Paint. **NO** Electronic Equipment

Village crews **will not** make pick-ups at individual residences and the Sanitation Department **will not** take items left out for clean-up.

Hours of Operation:

Monday, October 19th - Friday, October 23rd - 6:00 A.M - 2:00 P.M.

Saturday, October 24th - 8:00 A.M.–12:00 P.M.

Sunday, October 25th - 8:00 A.M. – 12:00 P.M.

After the Villages allotment is used up, the gates will be closed.

This program is made possible by the Sullivan County Legislature.

CONSIDER ROOF FOR DPW GARAGE

The Board reviewed the roof estimate submitted by Atkins Roofing, stating there would have to be additional estimates for it to be considered.

Mayor Stoddard said she is going to set up a meeting with Frank DeMayo, Matt DeWitt, Dave Burke and herself to consider the possibility of sharing their facility with the Village.

CONSIDER CONTRACT WITH LIBERTY CENTRAL SCHOOL – SCHOOL RESOURCE OFFICERS

Motion by Trustee Feasel, seconded by Trustee Mir and unanimously carried approving the School Resource Officer Contract with the Liberty Central School for the 2026-27 School Year.

Trustee Lake abstained from voting on this contract

PUBLIC Mayor Stoddard opened the meeting to comments from the Public.

COMMENTS:

David Burke informed the Board that the Village trucks will be decaled on September 11th.

TRUSTEE Mayor Stoddard opened the meeting to comments from the Board.

COMMENTS:

Trustee Feasel - No Comment

Trustee Lake - No Comment

Trustee Mir - No Comment

Mayor Stoddard said C.S.E.A. negotiations will begin on Wednesday, September 9th.

BILLS FOR **Post Audit Vouchers**

PAYMENT: Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried approving the payment of Post Audit Voucher #252 to Voucher #259 in the amount of \$519,162.12

EXECUTIVE SESSION: Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried to go into Executive Session at 7:40 p.m. to discuss the work history of an employee in Code Enforcement.

Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried to come out of Executive Session at 8:01 p.m.

CONSIDER REFUND OF GREG BEIMLER BUILDING PERMIT

Motion by Trustee Feasel, seconded by Trustee Lake and unanimously carried to refund the cost of the building permit issued to Greg Beilmer, which was in the amount of \$725.00.

ADJOURN: Motion by Trustee Feasel, seconded by Trustee Mit and unanimously carried to adjourn the meeting.

THE MEETING WAS ADJOURNED AT 8:01 P.M.

RESPECTFULLY SUBMITTED,

JUDY H. ZURAWSKI, CLERK-TREASURER