

WORKSESSION MEETING

SEPTEMBER 17, 2026

The Board of Trustees held the Worksession Meeting on September 17, 2026 P.M. in the Village of Liberty, 167 North Main Street, Liberty, NY. Mayor Joan Stoddard opened the meeting with the Pledge of Allegiance.

PRESENT: Mayor Joan Stoddard, Deputy Mayor/Trustee Robert Mir, Trustee Ernest Feasel, Trustee Eveleese Lake and Trustee Jayneen Mills. Also Present: Gary Silver, Attorney for the Village, and Judy Zurawski, Clerk/Treasurer.

ALSO PRESENT: Police Chief Steven D'Agata, David Burke; Water Department, Jonathan McGibbon, Larry Kurtz and Dan Fagnani; Delaware Engineering

APPROVAL OF MINUTES: Motion by Trustee Mir, seconded by Trustee Lake and unanimously carried approving the following minutes:

REGULAR MEETING – SEPTEMBER 3, 2026

CORRESPONDENCE: Mayor Stoddard said the Village has not received any correspondence during this time frame.

TREASURER REPORT: Treasurer Zurawski's written report is summarized below:

- ❖ List of Current Taxes and collections thru 08/31/26 of which there is \$965,425.56 outstanding. The current taxes are 87% collected.
- ❖ List of Delinquent Taxes, which as of 08/31/26 is \$608,747.90 not collected.
- ❖ Starting and Ending Central Check Numbers for August 2026
- ❖ Starting August 2026 Central Check #1539
- ❖ Financial comparison of General, Water, Sewer and Sanitation

TABLED BUSINESS: DELAWARE ENGINEERING UPDATE

Delaware Engineering's Report is annexed under Exhibit a

ALTERNATE PARKING LOTS – PUBLIC HEARING OCTOBER 1, 2026

A Public Hearing will be held on October 1, 2026 to consider this local law.

DISCUSSION ON PARKING METERS

Mayor Stoddard said she will get back to everyone with a date that the Board can watch a demonstration.

DISCUSSION ON DELINQUENT TAX COLLECTION

Mayor Stoddard said she has contacted two legal firms that specialize in this type of collection; however, no one has responded yet.

DISCUSSION ON D.P.W. ROOF/RELOCATION

Mayor Stoddard said that David Burke, Town of Liberty Supervisor DeMayo, Matthew Dewitt (Town Highway Supervisor) and herself will be meeting next Thursday to discuss relocation of the Village Department of Public Works, possibly with the Town of Liberty.

David Burke explained the grant that was received from Marcy South to build the Town facility was granted with the understanding that it would be shared with the Village of Liberty.

NEW BUSINESS: CONSIDER SEWER CREDIT – ACCOUNT # 5-21700 /MARTINEZ

Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried approving the sewer credit for Julian Martinez – Account # 5-21700 in the amount of \$4195.84.

A pipe had burst in the basement while he was in the military.

CONSIDER PAYMENT APPLICATION #1 – CDBG PROJECT #642PW114-24

Motion by Trustee Feasel, seconded by Trustee Mills and unanimously carried approving Payment Application #1 (Drawdown #6) in the amount of \$22,239.50, payable to Rutledge Excavating Inc. pending release of funds from the Office of Community Renewal.

CONSIDER WWTP SECONDARY CLARIFIER VALUE REPAIR

Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried to commit an additional \$35,000 (total project commitment of \$125,329) to complete the Waste Water Treatment Plant Secondary Clarifier Value Project.

Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried to award the Waste Water Treatment Plant Secondary Clarifier Value Repair Project (VL3-G-26) to TAM Enterprises for the low bid amount of \$100,329 (base Bid \$92,119 plus Bid Alternate \$8,210).

Motion by Trustee Mir, seconded by Trustee Feasel to authorize the Village Mayor and Clerk to execute the necessary contract documents (e.g. Notice of Award, Agreement, Notice to Proceed, Pay Requests, etc.) for contract initiation and completion of the work.

Dan Fagnani (Delaware Engineering) will prepare necessary documents and forward to the Mayor for signature.

DISCUSS ORCHARD STREET PARKING

The Board discussed enacting a Local Law that would amend and regulate parking on Orchard Street. This local law will include the following:

- ✚ On-street parking by motor vehicles on Orchard Street shall be prohibited on days and at times when the pick-up of garbage by the Village of Liberty Public Works is scheduled.
- ✚ On-Street parking on Orchard Street shall be prohibited on Orchard Street at all time, for sixty (60) feet on either side of Orchard Street from its intersection with Lake Street.

Attorney Silver said he would draw up the local law for the Board to review and discuss.

CONSIDER REPAIR OF MIXER IN OXIDATION DITCH - WWTP

Motion by Trustee Feasel, seconded by Trustee Mills and unanimously carried to remove the mixer from one ditch and installation of a working mixer in the second ditch at the Waste Water Treatment Plant. This will include complete hookup of electric and testing. The work will be completed by TAM Enterprises at a cost not to exceed \$4,480 for a full day's work.

A second price quote was received from Koester in the amount of \$5,700.

TRUSTEE Mayor Stoddard mentioned that the 2026 SYDA Foundation Community Award **COMMENTS:** is being presented to Police Chief D'Agata on November 18th.

The Board congratulated the Chief on this honor.

BILLS Vouchers for Payment **FOR**

PAYMENT: Motion by Trustee Lake, seconded by Trustee Mills and unanimously carried approving the payment of Voucher #260 to Voucher #332 in the amount of \$312,716.03.

T-Mobile

Motion by Trustee Mir, seconded by Trustee Lake and unanimously carried approving the following bill for payment:

Amazon - \$36.44

CDBG – 642PW114-24

Motion by Trustee Feasel, seconded by Trustee Mills and unanimously carried approving the following bill for payment:

Rutledge Excavating - \$22,239.50 (also referenced in the
minutes above)

EXECUTIVE Motion by Trustee Feasel, seconded by Trustee Mir and unanimously carried
SESSION: to go into Executive Session to discuss contract negotiations.

David Burke was invited into the session.

Motion by Trustee Mir, seconded by Trustee Mills and unanimously carried to come out of Executive Session at 8:25 p.m.

ADJOURN: Motion by Trustee Feasel, seconded by Trustee Mills and unanimously carried to adjourn the meeting.

THE MEETING WAS ADJOURNED AT 8:25 P.M.

RESPECTFULLY SUBMITTED,

JUDY H. ZURAWSKI, CLERK-TREASURER